

HARTLEBURY PARISH COUNCIL

Clerk to the Council -

Email: hartlebury.clerk@hotmail.co.uk

Website: www.hartlebury.org.uk

You are hereby summoned to attend the next meeting of **Hartlebury Parish Council** to be held on **Tuesday 3rd March 2020 commencing at 7.00pm at the Parish Hall, Waresley Court Road, Hartlebury.**

AGENDA

Please note that photographing, recording, broadcasting or transmitting the proceedings of this meeting is permitted in compliance with the Openness of Local Government Bodies Regulations 2014. Those who attend should expect that they may be filmed, recorded, photographed or otherwise reported about.

1. Apologies

To receive apologies and to approve reasons for absence.

2. Declarations of Interest

Councillors are reminded:-

- a) of the need to update their Register of Interests form.
- b) to declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature.
- c) to declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.

Councillors who have declared a DPI or an ODI which falls within the terms of paragraphs 9 and 11 of the Code of Conduct, must leave the room for the relevant items unless granted a dispensation.

3. Dispensations

To consider any written requests from Parish Councillors.

Written requests for the Council to grant a dispensation (as required via Localism Act 2011, s33) are to be handed to the Clerk in advance of the start of the meeting.

4. Adjournment of Meeting to hear from:

1) Members of the Public - a maximum of 15 minutes in accordance with the Parish Council's Standing Orders to be allowed for members of the public to submit comments or raise questions regarding matters on this agenda or for future consideration.

2) County Councillor Peter Tomlinson

3) District Councillor Stephen Bateman

5. Minutes of the Meetings held on the 14th and 29th January 2020

6. Co-Option of Parish Councillors

7. Report on Finance by the Clerk Covering the Following Items:-

- 1) List of Payments for Approval – February 2020**
- 2) 2019/20 Budget v Actual**
- 3) Community Project Current Financial Position**

8. External Audit Report 2018/19

9. Planning Issues

1) New Applications for Comment

- i) 20/00328/HP – 33 Southall Drive, Hartlebury – Erection of greenhouse to rear of existing garage.**

2) New Applications Already Commented On Due to Planning Deadlines and Update on Previous Planning Applications

10. Appointment of Bank Account Signatories

11. Repair and Maintenance of the Parish Hall Car Park

12. Re-Appointment of Internal Auditor

13. Advisory Groups Membership

14. Resignation of Parish Clerk

15. Correspondence

16. Councillors' Reports and Items for Future Agendas

**Neil Gulliver
Acting Clerk to Hartlebury Parish Council**

Parish Council Membership

Councillors Ray Kirby (Chair), Tim Ingham (Vice Chair), Stephen Bateman, Alan Buck, Lesley Cleaver, Sophie Howard, Laura Meredith, Christopher McKenzie-Rowan, Sheridan Tranter and 4 vacancies.

**FOR ANY ENQUIRIES REGARDING THIS MEETING PLEASE CONTACT NEIL GULLIVER,
PARISH CLERK ON 07927 311041.**

<p>Date of Next Meeting Parish Council – Tuesday 7th April 2020 – Parish Hall</p>
