

HARTLEBURY PARISH COUNCIL

CLERK'S EXPENSES SUMMARY – SEPTEMBER – DECEMBER 2019

Travelling Expenses

Date	Journey	Miles Claimed
16/09/19	Meeting at Wychavon District Council	40
08/10/19	Meeting at Wychavon District Council	40
12/11/19	Meeting at Wychavon District Council	40
	TOTAL	120

120 miles @ 45.0p per mile

£54.00

Miscellaneous Expenses

Date	Activity	Amount Claimed £
30/09/19	Contribution to running home office	18.00
30/09/19	Contribution to home telephone	6.25
30/09/19	Contribution to home broadband	5.00
12/09/19	Printer Cartridges	35.90.
16/09/19	Car Parking Fee	2.00,
19/09/19	Stationery	3.00,
31/10/19	Contribution to running home office	18.00,
31/10/19	Contribution to home telephone	6.25
31/10/19	Contribution to home broadband	5.00,
08/10/19	Car Parking Fee	2.00,
30/11/19	Contribution to running home office	18.00,
30/11/19	Contribution to home telephone	6.25
30/11/19	Contribution to home broadband	5.00,
04/11/19	Postage	3.66
12/11/19	Car Parking Fee	2.00,
20/11/19	Printer Cartridge	17.69
21/11/19	A4 Paper	4.00,
03/12/19	Postage	5.06
31/12/19	Contribution to running home office	18.00.
31/12/19	Contribution to home telephone	6.25
31/12/19	Contribution to home broadband	5.00,
	Total	192.31