

# **HARTLEBURY PARISH COUNCIL**

Clerk to the Council -

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You are hereby summoned to attend the next meeting of **Hartlebury Parish Council** to be held on **Tuesday 14<sup>th</sup> January 2020 commencing at 7.00pm at the Parish Hall, Waresley Court Road, Hartlebury.**

## **AGENDA**

**Please note that photographing, recording, broadcasting or transmitting the proceedings of this meeting is permitted in compliance with the Openness of Local Government Bodies Regulations 2014. Those who attend should expect that they may be filmed, recorded, photographed or otherwise reported about.**

### **1. Appointment of Chair for the Meeting**

### **2. Apologies**

To receive apologies and to approve reasons for absence.

### **3. Declarations of Interest**

Councillors are reminded:-

- a) of the need to update their Register of Interests form.
- b) to declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature.
- c) to declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.

*Councillors who have declared a DPI or an ODI which falls within the terms of paragraphs 9 and 11 of the Code of Conduct, must leave the room for the relevant items unless granted a dispensation.*

### **4. Dispensations**

To consider any written requests from Parish Councillors.

*Written requests for the Council to grant a dispensation (as required via Localism Act 2011, s33) are to be handed to the Clerk in advance of the start of the meeting.*

### **5. Report of the Alleged Breach of the Code of Conduct Enquiry**

### **6. Adjournment of Meeting to hear from:**

- 1) Members of the Public** - a maximum of 15 minutes in accordance with the Parish Council's Standing Orders to be allowed for members of the public to submit comments or raise questions regarding matters on this agenda or for future consideration.
- 2) County Councillor Peter Tomlinson**
- 3) District Councillor Stephen Bateman**

### **7. Finance – Approval of Payments from October to December 2019 (Copy detailed list attached)**

### **8. Co-Option of Parish Councillors**

### **9. Election of Chair of the Parish Council**

### **10. Election of Vice Chair of the Parish Council**

### **11. Minutes of the Meeting held on the 3<sup>rd</sup> September 2019 (Copy attached)**

### **12. Planning Issues**

**1) New Applications for Comment**

**i) 19/02662/FUL – Site at Bishops Wood Nursery, Bishops Wood Lane, Crossway Green - Proposed erection of a general purpose agricultural building.**

**ii) 19/02638/HP – Small Acres, Hilditch Lane, Hartlebury - Proposed alterations to fenestration to include rendering & timber cladding, new porch, pitched roof over flat roof dormers & new garage block & garden store.**

**13. Parish Council Budget and Precept 2020/21 (Copy report attached)**

**14. Appointment of Bank Account Signatories**

**15. Approval of Updated Financial Regulations (Copy attached)**

**16. Approval of Updated Code of Conduct for Members (Copy attached)**

**17. Correspondence**

**18. Councillors' Reports and Items for Future Agendas**

<p style="text-align: center;"><b>Date of Next Meeting</b> <b>Parish Council – Tuesday 4<sup>th</sup> February 2020 – Parish Hall</b></p>
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