

## HARTLEBURY PARISH COUNCIL – PROGRESS ON ACTIONS OUSTANDING 2019

Action	Who Responsible	Progress on Task
Possible use of speed guns by volunteers in the Parish	Parish Council/Clerk	Discussions to be held with Cty Cllr Peter Tomlinson & West Mercia Police
To check size/rent for allotment site	TK/Clerk	Rent review was due in March 2019. Still awaiting outcome of review.
Review of Risk Assessment Schedule	Clerk/Finance & Risk Mgt Advisory Group	To be further reviewed by Advisory Group
Relocation of spare Parish Notice Board	Clerk	Clerk looking at possible location in Summerfield
Complete insurance claim and arrange purchase of replacement VAS on Old Worcester Road	Clerk	Claim settled by insurers for £2,550 (£2800 minus £250 excess). PC to decide whether to purchase new VAS at a cost of £2800
Development of a Neighbourhood Plan to include any proposals to manage the parking issues and other highways issues in the parish	Parish Council/Clerk	To be progressed later in the year following training & planning. Current agenda item
Arrangements for the co-option of Parish Councillors	Clerk/Chair	Further actions required due to the lack of interest
Installation of Flower Boxes in front of Village Gates	Clerk	Quotes to be sought
Clearance of weeds etc from the Parish Hall Surrounds	Clerk	Quotes being sought