

HARTLEBURY PARISH COUNCIL

Clerk to the Council - Neil Gulliver

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You are hereby summoned to attend the next meeting of **Hartlebury Parish Council** to be held on **Tuesday 3rd September 2019 commencing at 7.00pm at the Parish Hall, Waresley Court Road, Hartlebury.**

AGENDA

Please note that photographing, recording, broadcasting or transmitting the proceedings of this meeting is permitted in compliance with the Openness of Local Government Bodies Regulations 2014. Those who attend should expect that they may be filmed, recorded, photographed or otherwise reported about.

1. Apologies

To receive apologies and to approve reasons for absence.

2. Declarations of Interest

Councillors are reminded:-

- a) of the need to update their Register of Interests form.
- b) to declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature.
- c) to declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.

Councillors who have declared a DPI or an ODI which falls within the terms of paragraphs 9 and 11 of the Code of Conduct, must leave the room for the relevant items unless granted a dispensation.

3. Dispensations

To consider any written requests from Parish Councillors.

Written requests for the Council to grant a dispensation (as required via Localism Act 2011, s33) are to be handed to the Clerk in advance of the start of the meeting.

4. Adjournment of Meeting to hear from:

1) Members of the Public - a maximum of 15 minutes in accordance with the Parish Council's Standing Orders to be allowed for members of the public to submit comments or raise questions regarding matters on this agenda or for future consideration.

2) County Councillor Peter Tomlinson

3) District Councillor Stephen Bateman

5. Minutes of the Meeting held on the 2nd July 2019

6. Planning Issues

1) New Applications for Comment

None.

2) New Applications Already Commented On Due to Planning Deadlines and Update on Previous Planning Applications

7. Finance

To note the current financial position and to approve the payments for July & August 2019.

8. Neighbourhood Plan

To consider the initial arrangements for consultation on and the production of a Neighbourhood Plan which will include a range of issues affecting the parish including parking, traffic issues and other potential developments.

9. Verbal Report from the Playing Fields and Parish Hall Surrounds Advisory Group

10. Possible Siting of a Container on the Parish Hall Car Park by Ombersley Drama Group

11. Correspondence

12. Action Summary

13. Councillors' Reports and Items for Future Agendas

Neil Gulliver

Clerk to Hartlebury Parish Council

Parish Council Membership

Councillors Ruth Whittaker (Chair), Ray Kirby (Vice Chair), Shelagh Fisher, Simon Fletcher, Ian Hutchinson, Sheridan Tranter and 7 vacancies.

**FOR ANY ENQUIRIES REGARDING THIS MEETING PLEASE CONTACT NEIL GULLIVER,
PARISH CLERK ON 07927 311041.**

Date of Next Meeting

Parish Council – Tuesday 1st October 2019 – Parish Hall