

# **HARTLEBURY PARISH COUNCIL**

Clerk to the Council - Neil Gulliver

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You are hereby summoned to attend the next meeting of **Hartlebury Parish Council** to be held on **Tuesday 1<sup>st</sup> October 2019 commencing at 7.00pm at the Parish Hall, Waresley Court Road, Hartlebury.**

## **AGENDA**

**Please note that photographing, recording, broadcasting or transmitting the proceedings of this meeting is permitted in compliance with the Openness of Local Government Bodies Regulations 2014. Those who attend should expect that they may be filmed, recorded, photographed or otherwise reported about.**

### **1. Apologies**

To receive apologies and to approve reasons for absence.

### **2. Declarations of Interest**

Councillors are reminded:-

- a) of the need to update their Register of Interests form.
- b) to declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature.
- c) to declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.

*Councillors who have declared a DPI or an ODI which falls within the terms of paragraphs 9 and 11 of the Code of Conduct, must leave the room for the relevant items unless granted a dispensation.*

### **3. Dispensations**

To consider any written requests from Parish Councillors.

*Written requests for the Council to grant a dispensation (as required via Localism Act 2011, s33) are to be handed to the Clerk in advance of the start of the meeting.*

### **4. Adjournment of Meeting to hear from:**

**1) Members of the Public** - a maximum of 15 minutes in accordance with the Parish Council's Standing Orders to be allowed for members of the public to submit comments or raise questions regarding matters on this agenda or for future consideration.

**2) County Councillor Peter Tomlinson**

**3) District Councillor Stephen Bateman**

### **5. Minutes of the Meeting held on the 3<sup>rd</sup> September 2019**

### **6. Planning Issues**

- i) 19/02021/CU – Bishops Wood Rescue Centre, Bishops Wood Lane, Crossway Green – Change of use of land for parking, storage and the siting of two storage containers.
- ii) 19/02022/HP – Silverdale, Old Forge Gardens, Hartlebury – Proposed extension to existing garage.

**2) New Applications Already Commented On Due to Planning Deadlines and Update on Previous Planning Applications**

### **7. Finance**

To note the current financial position and to approve the payments for September 2019.

**8. The Parish Council to Consider Passing a Resolution to Prevent Discussion or Consideration of any Financial Issues Arising from the Previous Parish Council from matters which are part and/or related to accounts for any years which have been signed off by the Parish Council**

**9. Parish Council Website**

**10. Correspondence**

**11. Action Summary**

**12. Councillors' Reports and Items for Future Agendas**

**Neil Gulliver  
Clerk to Hartlebury Parish Council**

**Parish Council Membership  
Councillors Ruth Whittaker (Chair), Ray Kirby (Vice Chair), Shelagh Fisher, Simon Fletcher, Ian Hutchinson, Sheridan Tranter and 7 vacancies.**

**FOR ANY ENQUIRIES REGARDING THIS MEETING PLEASE CONTACT NEIL GULLIVER,  
PARISH CLERK ON 07927 311041.**

<p><b>Date of Next Meeting Parish Council – Tuesday 5<sup>th</sup> November 2019 – Parish Hall</b></p>
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