

HARTLEBURY PARISH COUNCIL

Clerk to the Council - Neil Gulliver

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You are hereby summoned to the **Annual General Meeting** of Hartlebury Parish Council to be held on **Tuesday 14th May 2019** commencing at 7.00pm at the **Parish Hall, Waresley Court Road, Hartlebury.**

AGENDA

Please note that photographing, recording, broadcasting or transmitting the proceedings of this meeting is permitted in compliance with the Openness of Local Government Bodies Regulations 2014. Those who attend should expect that they may be filmed, recorded, photographed or otherwise reported about.

1. Election Of Chairman

2. Election of Vice Chairman

3. Apologies

To receive apologies and to approve reasons for absence.

4. Declarations of Interest

Councillors are reminded:-

- a) of the need to update their Register of Interests form.
- b) to declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature.
- c) to declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.

Councillors who have declared a DPI or an ODI which falls within the terms of paragraphs 9 and 11 of the Code of Conduct, must leave the room for the relevant items unless granted a dispensation.

5. Dispensations

To consider any written requests from Parish Councillors.

Written requests for the Council to grant a dispensation (as required via Localism Act 2011, s33) are to be handed to the Clerk in advance of the start of the meeting.

6. Adjournment of Meeting to hear from:

1) Members of the Public - a maximum of 15 minutes in accordance with the Parish Council's Standing Orders to be allowed for members of the public to submit comments or raise questions regarding matters on this agenda or for future consideration.

2) County Councillor Peter Tomlinson

3) District Councillor Stephen Bateman

7. Minutes of the Meeting held on the 2nd April 2019

8. Membership of Parish Council Advisory Groups and Representation on External Groups

9. Planning Issues

1) New Applications for Comment

19/00900/HP – Bay Tree House, Wilson Road, Hartlebury – Construction of extension to existing garden building.

2) New Applications Already Commented On Due to Planning Deadlines and Update on Previous Planning Applications

10. Finance

To note the current financial position, to approve the payments for April 2019.
(Clerk to circulate details at the meeting)

11. Renewal of Parish Council's Insurance Arrangements

12. Correspondence

13. Councillors' Reports and Items for Future Agendas

Neil Gulliver
Clerk to Hartlebury Parish Council

Parish Council Membership
Councillors Shelagh Fisher, Simon Fletcher, Ian Hutchinson, Ray Kirby, Sheridan Tranter
and Ruth Whittaker and 7 vacancies.

**FOR ANY ENQUIRIES REGARDING THIS MEETING PLEASE CONTACT NEIL GULLIVER,
PARISH CLERK ON 07927 311041.**

Date of Next Meeting

Parish Council – Tuesday 4th June 2019 – Parish Hall