

HARTLEBURY PARISH COUNCIL – PROGRESS ON ACTIONS OUSTANDING 2019

Meeting	Action	Who Responsible	Progress on Task
2017	Possible use of speed guns by volunteers in the Parish	Parish Council/Clerk	Discussions to be held with Cty Cllr Peter Tomlinson & West Mercia Police
2017	To check size/rent for allotment site	TK/Clerk	Rent review was due in March 2019. Still awaiting outcome of review discussions
2017	Repairs to church lychgate	Clerk/CBT	Clerk sent grants application pack to PCC – ongoing? No response to date
2018	Review of Risk Assessment Schedule	Clerk/Finance & Risk Mgt Advisory Group	To be further reviewed by Advisory Group
2018	Relocation of spare Parish Notice Board	Clerk	Clerk looking at possible location in Summerfield
2019	Complete insurance claim and arrange purchase of replacement VAS on Old Worcester Road	Clerk	Claim being submitted to insurers and order for new VAS to be placed with Westcotec
2019	Development of a Neighbourhood Plan to include any proposals to manage the parking issues and other highways issues in the parish	Parish Council/Clerk	To be progressed later in the year following training & planning
2019	Arrangements for the co-option of Parish Councillors	Clerk/Chair	Further article in the Parish Magazine, notice on Parish Council Notice Boards & press article in the Kidderminster Shuttle