

HARTLEBURY PARISH COUNCIL

Clerk to the Council - Neil Gulliver
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You are hereby summoned to attend the next meeting of **Hartlebury Parish Council** to be held on **Tuesday 9th January 2018 commencing at 7.00pm at the Parish Hall, Waresley Court Road, Hartlebury.**

AGENDA

Please note that this meeting may be recorded by members of the public.

1. Apologies

To receive apologies and to approve reasons for absence.

2. Declarations of Interest

Councillors are reminded:-

- a) of the need to update their Register of Interests form.
- b) to declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature.
- c) to declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.

Councillors who have declared a DPI or an ODI which falls within the terms of paragraphs 9 and 11 of the Code of Conduct, must leave the room for the relevant items unless granted a dispensation.

3. Dispensations

To consider any written requests from Parish Councillors.

Written requests for the Council to grant a dispensation (as required via Localism Act 2011, s33) are to be handed to the Clerk in advance of the start of the meeting.

4. Adjournment of Meeting to hear from:

a) Members of the Public - a maximum of 15 minutes in accordance with the Parish Council's Standing Orders to be allowed for members of the public to submit comments or raise questions regarding matters on this agenda or for future consideration.

b) County Councillor Peter Tomlinson

c) District Councillor Nigel Dowty

5. Minutes of the Meeting held on the 5th December 2017

6. Co-Option of a Parish Councillor

7. Planning Issues

1) New Applications for Comment

- i) 17/02492/HP – 3 Waresley Court Road, Hartlebury – Implementation of planning approval 17/01759/HP without compliance with condition 2 (drawing numbers) to allow amended roof design.
- ii) 17/02526/FUL – Garage block off The Avenue, Waresley, Hartlebury – Demolition of existing garage block with development of previously approved dwelling (W/16/00392/PN) along with new basement garage provision.
- iii) 17/02566/CU – Associated Ref: 17/02548/LB – Talbot Hotel, Old Worcester Road, Hartlebury – Implementation of planning approval W/15/00186/CU for the re-development of the site. Conversion of existing public house to form 3 dwellings & the construction of 4 dwellings on part of remainder of site without compliance with condition 20 to allow amended design.
- iv) 17/02404/HP – Hargroves, Waresley Road, Hartlebury – Proposed single storey rear extension.

2) New Applications Already Commented On Due to Planning Deadlines

i) 17/02469/CLE – 6 Torton Villas, Worcester Road, Low Hill, Kidderminster – Certificate of lawful use existing for use of the land for one static & one touring caravan. **The Parish Council strongly objected to this application.**

3) Update on Previous Planning Applications

i) 17/02200/HP – 40 Summerfield Lane, Summerfield, Hartlebury – Proposed single storey rear extension. **Approved by WDC.**

ii) 17/02185/FUL – Orchard House, Chadwick Lane, Chadwick, Hartlebury – Implementation of planning approval W/06/01601 without compliance with condition 8 to allow the outbuilding to be converted to a home study. **Approved by WDC.**

iii) 17/02088/LB – Clareland, Lincomb Lane, Lincomb, Hartlebury – Proposed restoration, repairs & modernisation works externally & internally to existing 19 century Georgian style house, two storey cottages & garage/stable annexe. **Approved by WDC.**

iv) 17/01872/CU – Martineaves, Summerway Lane, Torton, Hartlebury – Proposed stable block & menage. Change of use of field for the keeping of horses. **Approved by WDC.**

v) 17/02058/HP – Woodbine Cottage, Field Lane, Crossway Green – Proposed two storey rear extension & repositioning of driveway. **Refused by WDC.**

vi) 17/02376/AGR – Millridge Farm, Parsons Lane, Hartlebury – Prior notification for the erection of steel structure/frame to provide temporary cover of cherry trees. **WDC determined that prior approval not required.**

vii) 17/02055/FUL – De Beers Garden Centre, Worcester Road, Torton – Conversion of existing house to staff dwelling, office and rest room; building new dwelling for owners with removal of existing polytunnels, improvement to existing vehicular access, and improved boundary landscaping; rainwater management systems and energy efficiency improvement; replacement agricultural building. **Refused by WDC.**

viii) 17/02193/HP – Martineaves, Summerway Lane, Torton, Hartlebury – Rear & side extensions, front porch extension & alterations to fenestration. **Withdrawn.**

8. Parish Council Budget and Precept 2018/19

9. Police Report

10. Hartlebury Community Project Report (SH)

11. Finance

To note the current financial position & to approve the payments for December 2017
(Clerk to circulate details at the meeting)

12. Smartwater Update

13. Councillors' Membership of Groups

14. Parish Council Policies & Procedures

15. Date for Annual Parish Meeting – March 2018

16. Correspondence

17. Action Summary

18. Councillors' Reports and Items for Future Agendas

19. Exclusion of the Press and Public

The Parish Council is asked to move a motion excluding members of the press and public from the meeting to allow Councillors to discuss the following item in closed session.

20. Confidential Minutes of the Meeting held on the 5th December 2017

21. Tenders for Tree Surgery and Removal Works

**Neil Gulliver
Clerk to Hartlebury Parish Council**

Parish Council Membership

Councillors Sandra Hickman (Chair), David Simons (Vice Chair), Caroline Boughton-Thomas, Tim Cupper, Simon Fletcher, Jan Hipkins, Cath Holden, Ian Hutchinson, Ray Kirby and Tanya Kirk + 3 vacancies.

**FOR ANY ENQUIRIES REGARDING THIS MEETING PLEASE CONTACT NEIL GULLIVER,
PARISH CLERK ON 07927 311041.**

Date of Next Meeting - Tuesday 6th February 2018 – Parish Hall
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