

HARTLEBURY PARISH COUNCIL – PROGRESS ON ACTIONS STILL OUSTANDING 2018

Meeting	Action	Who Responsible	Progress on Task
2017	To follow up promise of speed guns with West Mercia Police	Clerk	Clerk to talk with local police
2017	To check size/rent for allotment site	TK/Clerk	Rent being reviewed by Land Agents. Rent review due in March 2019.
2017	Ongoing review of Assets Schedule	DS/TC/Clerk	Review of assets required in New Year. Clerk to update details with insurers. Review needed for insurance renewal time.
2017	Repairs to church lychgate	Clerk/CBT	Clerk sent grants application pack to PCC – ongoing?
2018	Review of Risk Assessment Schedule	Clerk/Finance & Risk Mgt Advisory Group	Meeting organised for December 2018
2018	Replace or repair bench in Old Worcester Road	Clerk	Agreed repair – work ongoing
2018	Replace existing notice boards	Clerk	All new notice boards in situ. Decision needed in due course re location of spare notice board.
2018	Meeting GDPR Requirements	Clerk	Action Plan drawn up – ongoing work – due for completion in new year.