

HARTLEBURY PARISH COUNCIL

Clerk to the Council - Neil Gulliver
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You are hereby summoned to attend the next meeting of **Hartlebury Parish Council** to be held on **Tuesday 3rd April 2018 commencing at 7.00pm at the Parish Hall, Waresley Court Road, Hartlebury.**

AGENDA

Please note that this meeting may be recorded by members of the public.

1. Apologies

To receive apologies and to approve reasons for absence.

2. Declarations of Interest

Councillors are reminded:-

- a) of the need to update their Register of Interests form.
- b) to declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature.
- c) to declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.

Councillors who have declared a DPI or an ODI which falls within the terms of paragraphs 9 and 11 of the Code of Conduct, must leave the room for the relevant items unless granted a dispensation.

3. Dispensations

To consider any written requests from Parish Councillors.

Written requests for the Council to grant a dispensation (as required via Localism Act 2011, s33) are to be handed to the Clerk in advance of the start of the meeting.

4. Adjournment of Meeting to hear from:

- a) **Members of the Public** - a maximum of 15 minutes in accordance with the Parish Council's Standing Orders to be allowed for members of the public to submit comments or raise questions regarding matters on this agenda or for future consideration.
- b) **County Councillor Peter Tomlinson**
- c) **District Councillor Nigel Dowty**

5. Minutes of the Meeting held on the 6th February 2018

6. Planning Issues

1) New Applications for Comment

- i) 18/00514/FUL – Worcestershire County Museum, Hartlebury Castle, Stourport Road, Charlton, Hartlebury – Erection of approx 200 lin. m timber post & three rail fence & gate within Hartlebury Castle Registered Historic Parkland.
- ii) 18/00523/FUL – Hartlebury CofE School, Rectory Lane, Hartlebury – Single storey extension to form two classrooms.
- iii) 18/00357/HP – Woodside, Church Lane, Crossway Green, Stourport-on-Severn – Proposed rear extensions & detached garage.
- iv) 18/00426/FUL – Greenacres & Greenacres Cottage, Narroway Lane Crossway Green, Stourport-on-Severn – Demolition of existing ancillary accommodation & garage, conversion of Greenacres Cottage to become ancillary accommodation to Greenacres & the construction of a new bungalow to replace Greenacres Cottage.

2) New Applications Already Commented On Due to Planning Deadlines and Update on Previous Planning Applications

These applications are listed under a separate report.

7. Review of Local Government Ethical Standards: Stakeholder Consultation

To consider whether the Parish Council wish to submit a response to the consultation process.

8. Police Report

9. Hartlebury Community Project Update Report

10. Finance

To note the current financial position and to approve the payments for March 2018.
(Clerk to circulate details at the meeting)

11. Review of Financial Regulations

12. Grant Applications

13. Defibrillator

The Parish Council to consider assuming responsibility for the ongoing maintenance.

14. Parish Lengthsman

To consider the appointment of a new Parish Lengthsman.

15. SmartWater Update

To note the arrangements for the distribution of the SmartWater kits.

16. Provision of Kissing Gates for Footpaths

To consider the proposal to purchase 20 kissing gates and the funding arrangements.

17. Correspondence

18. Action Summary

19. Councillors' Reports and Items for Future Agendas

20. Exclusion of the Press and Public

The Parish Council is asked to move a motion excluding members of the press and public from the meeting to allow Councillors to discuss the following item in closed session.

21. Hartlebury Community Project – Report on Tenders Received

Neil Gulliver
Clerk to Hartlebury Parish Council

Parish Council Membership

Councillors Sandra Hickman (Chair), David Simons (Vice Chair), Caroline Boughton -Thomas, Tim Cupper, Simon Fletcher, Jan Hipkins, Cath Holden, Ian Hutchinson, Ray Kirby, Tanya Kirk and Mike Tooley + 2 vacancies.

**FOR ANY ENQUIRIES REGARDING THIS MEETING PLEASE CONTACT NEIL GULLIVER,
PARISH CLERK ON 07927 311041.**

Date of Next Meeting – Annual General Meeting - Tuesday 1st May 2018 – Parish Hall