

HARTLEBURY PARISH COUNCIL

Clerk to the Council - Neil Gulliver
Severn Cottage, Tilton Farm Lane
Stourport-on-Severn. DY13 9QR
Phone: 07927 311041
Email: hartlebury.clerk@hotmail.co.uk
Website: www.hartlebury.org.uk

You are hereby summoned to attend the next meeting of **Hartlebury Parish Council** to be held on **Tuesday 5th September 2017 commencing at 7.00pm at the New Elizabethan School, Quarry Bank, Hartlebury.**

AGENDA

Please note that this meeting may be recorded by members of the public.

1. Apologies

To receive apologies and to approve reasons for absence.

2. Declarations of Interest

Councillors are reminded:-

- a) of the need to update their Register of Interests form.
- b) to declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature.
- c) to declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.

Councillors who have declared a DPI or an ODI which falls within the terms of paragraphs 9 and 11 of the Code of Conduct, must leave the room for the relevant items unless granted a dispensation.

3. Dispensations

To consider any written requests from Parish Councillors.

Written requests for the Council to grant a dispensation (as required via Localism Act 2011, s33) are to be handed to the Clerk in advance of the start of the meeting.

4. Adjournment of Meeting to hear from:

- a) **Members of the Public** - a maximum of 15 minutes in accordance with the Parish Council's Standing Orders to be allowed for members of the public to submit comments or raise questions regarding matters on this agenda or for future consideration.
- b) **County Councillor Peter Tomlinson**
- c) **District Councillor Nigel Dowty**

5. Minutes of the Meeting held on the 1st August 2017

6. Co-Option of Parish Councillors

7. Planning Issues

1) New Applications for Comment

- i) 17/01607/CU & 17/01647/GPDQ – Norchard Farm. Norchard Lane, Crossway Green, Stourport-on-Severn - a) Conversion of a redundant barn to a single dwellinghouse b) Notification for prior approval for a proposed change of use of agricultural building to two dwellings (Class C3) & for associated operational development.

2) New Application Already Commented On Due to Planning Deadlines

i) 17/01241/FUL & 17/01242/LB – Torton Farm House, Torton Lane Torton, Hartlebury - a) Conversion & reinstated extension of outbuilding to form ancillary accommodation and b) Proposed ancillary accommodation & listed building consent. **The Parish Council has no issues with either of these applications.**

3) Update on Previous Planning Applications

i) 17/01420/HP – Church House, Rectory Lane, Hartlebury – Single storey side extension. **Approved by WDC.**

8. Police Report

9. Hartlebury Community Project – Verbal Progress Report August 2017 (SH)

10. Finance

- 1) To note the current financial position
- 2) To approve the payments for August 2017
(Clerk to circulate details at the meeting)

11. Review of Parish Council's Standing Orders

12. Consultation on Parking Issues – Verbal Update (SH)

13. Allotments – Verbal Report by Clerk

14. Use of Village Green for Dog Show in 2018

15. Correspondence

16. Action Summary

17. Councillors' Reports and Items for Future Agendas

**Neil Gulliver
Clerk to Hartlebury Parish Council**

Parish Council Membership

Councillors Sandra Hickman (Chairman), David Simons (Vice Chairman), Caroline Boughton-Thomas, Jan Hipkins, Cath Holden, Ray Kirby and Tanya Kirk + 6 vacancies.

**FOR ANY ENQUIRIES REGARDING THIS MEETING PLEASE CONTACT NEIL GULLIVER,
PARISH CLERK ON 07927 311041.**

Dates for your Diary

Tuesday 12th September 2017 – 6.00pm – Allotments Cttee – On Site
Tuesday 3rd October 2017 – 7.00pm – Parish Council – New Elizabethan School