

HARTLEBURY PARISH COUNCIL

**A meeting of the Finance Committee was held at the New Elizabethan School,
Quarry Bank, Hartlebury on the 2nd May 2017**

Present: Lesley Cleaver (Chair), Sandra Hickman, Doug Ingram, David Simons and Sheridan Tranter.

In attendance: Neil Gulliver (Parish Clerk) plus 1 member of the public.

1. Apologies

None.

2. Minutes of the Meeting held on the 4 April 2017

The minutes of the meeting held on the 4 April 2017 were approved unanimously and signed by the Chairman.

3. Budget v Actual at end of 2016/17 Financial Year

The Chairman stated the end of year accounts were still being finalised and that she would liaise with the Clerk accordingly.

4. Date of Special Meeting of the Committee to consider Proposals for Managing the Funding for the Community Project

The Committee agreed to hold a special meeting on the 17th May 2017 at 7pm to discuss how it was proposed to manage the finance for the community project.

It was noted that Councillors had items that they felt should be included on the agenda for that meeting and it was agreed that the Clerk should circulate a draft agenda and invite Councillors to add items to it.

5. Any Other Business

The Chairman suggested that the provision of a credit or debit card should be included on the agenda for the next meeting. She also suggested that the accounts for 2017/18 should include a line for allotment income.

The meeting closed at 6.50pm

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Chairman