

HARTLEBURY PARISH COUNCIL

PARISH HALL ENVIRONS STEERING GROUP

MINUTES OF MEETING –Thursday 8th December 2016 – Hartlebury Parish Hall

Present: Cllrs Mrs S. Hickman (Chair), D. Simons (Vice-chair), Mrs C. Boughton-Thomas, Mrs J. Hipkins and S. Tranter. District Councillor N Dowty. Residents P. Holden, R. Mihajlovic, S Broomfield, M. Tooley, G Rabin,

In attendance: B. Gale (Secretary)

1. **Introduction.** New members were welcomed and the modified Terms of Reference accepted.
2. **Apologies:-** None.
No communication received from Cllrs W. Abercrombie and S Brown or residents J. Maughan, T. Farebrother, I. Rowley, P. Rainey and J. Kimber.
3. **Minutes of the meeting of 20th October 2016:** Acceptance of the minutes of the PHESG meeting of 20th October 2016 was proposed by Cllr Simons, seconded by Cllr Mrs J. Hipkins and agreed unanimously.
4. **Matters arising:** All issues addressed below.
5. **Feedback on Consultation Events:**
 1. **Young Peoples Consultation Event.** Thanks were offered to all the helpers who made the event a success. 10 youngsters visited the event and there was further input from pupils of Stourport High School, all of whom offered valuable ideas. (please refer to the attached paper.) Residents' reservations over some of the ideas were noted. It was suggested that there should be close liaison with Hartlebury Castle to minimise the possibility of duplication of facilities. The meeting with SHS pupils seems to have engendered an enduring relationship with the project's progress to be featured routinely in the School's Newsletter.
 2. **Adult Consultation Event.** The event was attended by 53 people, mainly "village" residents (as opposed to residents from the outlying hamlets). While it was queried, common consent seemed be that it had been as successful as the earlier consultation event.
 3. **Feedback on suggestions for NHB monies.** The meeting was reminded that section 106 monies totalling about £99,000 would become available when TW had sold 25 of their new homes and the money had to be spent on "leisure facilities". NHB monies (currently totally about £66,000 but anticipated to increase to about £100,000 next year) has to be applied for from WDC and adequate resident consultation has to demonstrated for the money to be released. Please refer to the accompanying paper for the results.
 4. **Feedback on Planning Components.** Outline ideas have been presented on maps.
6. **Next Steps:** It was agreed that:-
 1. District Cllr Dowty should liaise with WDC (Tracey Perkins) to establish if sufficient consultation had been undertaken to satisfy the Localism Panel that NHB monies can be released. If so, a proposal will be put before the full Parish Council requesting support for an application to be made for NHB monies. If not, further consultation will be undertaken.
 2. At the appropriate time, Cllr Mrs Hickman will apply for the section 106 monies. Both applications may be discussed with the bid-writer known to PH representatives.
 3. Matched funding will be sought.
7. **AOB:**
 1. PH representatives queried the status of the plan to fell and trim trees by the Hall; they were advised that the matter was in hand and would be completed within 2 weeks.
 2. PH representatives queried the status of the plan to refurbish the steps around the Hall; they were advised that the matter was in hand and should the present scheme not come to fulfilment, quotes were to be obtained to effect the work.

3. The continued presence of recycling bins was queried; the meeting was advised that the bins were well used and should remain.
4. PH representatives queried the status of the plan to obviate the defects at the playground; they were advised that the matter was in hand and would be completed within a few weeks.
5. The approach from a resident proposing to organize 5km running events was raised and it was recommended that she be contacted even though how the Council could contribute was unclear.

DATE OF NEXT MEETING: Thursday 19th January 2017 at 7pm in Parish Hall

Actions:

N.Dowty: To contact WDC over the adequacy of the consultation so far undertaken.

DRAFT