

HARTLEBURY PARISH COUNCIL

A meeting of the Finance Committee was held at the New Elizabethan School, Quarry Bank, Hartlebury on the 3rd January 2017

Present: Lesley Cleaver (Chair), Sandra Hickman, Doug Ingram and Sheridan Tranter.

In attendance: Neil Gulliver (Parish Clerk).

1. Apologies

Apologies were received from Steve Brown (work) and David Simons (work).

2. Minutes of the Meeting held on the 17 November 2016.

The Chairman suggested that under Minute 6, the heading should specifically refer to the New Elizabethan School. This was agreed.

The minutes of the meeting held on the 17 November 2016 as amended were approved unanimously and signed by the Chairman.

3. Budget 2017-18

The Chairman introduced the proposed budget and highlighted any changes to the preliminary budget considered at the Committee's last meeting.

A question was raised as to why the Parish Council were charged rent for the use of the Parish Hall. Sheridan Tranter agreed to raise this issue with the Management Committee. In the meantime, it was agreed to leave the sum of £550 in the budget for this item. Sandra Hickman suggested that it might be financially beneficial to give consideration to holding other committees away from the Parish Hall if the current charging policy remained.

The Committee then unanimously agreed to recommend the 2017-18 budget to the Parish Council.

4. Parish Precept 2017-18

Sheridan Tranter, seconded by Sandra Hickman, moved and it was unanimously agreed to recommend a 2% increase in the precept for 2017/18 to the Parish Council.

5. Timing of Future Finance Committee Meetings

After the Chairman had commented on the need to reduce unnecessary expenditure, it was unanimously agreed to cease quarterly meetings of the Finance Committee and to introduce monthly meetings to be held prior to the Parish Council meetings. These meetings would commence at 6.30pm.

The meeting closed at 6.50pm

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Chairman