

HARTLEBURY PARISH COUNCIL

Clerk to the Council
Neil Gulliver
12 Ross Crescent
Inkberrow
Worcestershire
WR7 4FG
Phone: 01386 792626/07927 311041
Email: hartlebury.clerk@hotmail.co.uk
Website: www.hartlebury.org.uk

You are hereby summoned to attend the next meeting of **Hartlebury Parish Council** to be held on **Tuesday 7th February 2017 at 7.00pm at the New Elizabethan School, Quarry Bank, Hartlebury.**

AGENDA

Please note that this meeting may be recorded by members of the public.

1. Apologies

To receive apologies and to approve reasons for absence.

2. Declarations of Interest

Councillors are reminded:-

- a) of the need to update their Register of Interests form.
- b) to declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature.
- c) to declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.

Councillors who have declared a DPI or an ODI which falls within the terms of paragraphs 9 and 11 of the Code of Conduct, must leave the room for the relevant items unless granted a dispensation.

3. Dispensations

To consider any written requests from Parish Councillors.

4. Public Question Time:

The meeting will be adjourned for a maximum of 30 minutes and Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman.

5. Minutes of the Meeting held on the 3rd January 2017

6. Planning Issues

1) New Applications for Comment

i) W/16/02999/PN Plantation House, Worcester Road, Shenstone DY10 4EP.
Construction of vehicle storage building to serve live work accommodation approved by 16/00367/CU (Conversion of existing water tank).

ii) W/16/03022/PN Ridglands, Low Hill, Hartlebury DY10 4HT.
Proposed stable block.

2) Update on Previous Planning Applications

i) W/16/02508/CU Land adjacent to Perry Cottage, Perry lane, Torton, Hartlebury.
Change of use of land to Domestic Garden – **Approved by WDC.**

ii) W/16/02484/PP Woodfin Barn, Little Winnall Farm, Lincomb, Hartlebury.
Alterations to the existing barn & garage to include new rooflights & changes to existing fenestration & doors – **Approved by WDC.**

iii) W/16/02947/PP Willow Cottage, Stanklyn Lane, Summerfield, Hartlebury.
Proposed single storey extensions to front & rear.

7. Progress Reports

- 1) Police Report.
- 2) District Councillor's Report. (NDo)
- 3) County Councillor's Report. (PT)
- 4) Finance Committee 3rd January (LC)
- 5) Playing Fields Committee 19th January (ST)
- 6) Allotments Committee 10th January (ST)

8. Finance

1) To note the current financial position

2) To approve the payments for January 2017

(Clerk's report on the above items to be circulated at the meeting)

9. Hartlebury Community Project Steering Group

(1) Minutes of the Hartlebury Community Project Steering Group 's Meeting held on the 19th January 2017

(2) Consultant Appointment for the Parish Hall Grounds & Playing Fields Project

To approve in principle to the obtaining of tenders and the most appropriate means of inviting tenders.

(3) Possible Funding from Sporting England

To consider a proposal to bid for possible funding.

10. Condition Survey of Talbot Public House (Grade II Listed)

Request Wychavon District Council to carry out a joint survey of the building.

11. Grant Request for Community Café

To consider a grant request.

12. Manninge Charity

To consider changes to the management of the charity

13. Incinerator

To agree on Council delegates for the CLG meeting in February 2017

14. Old Worcester Road Development

To receive any further updates.

15. Traffic Issues/Speeding

To receive any further updates.

16. Correspondence

To note correspondence as circulated. Full details are available from the Clerk.

17. Action Summary

To review actions from previous meetings.

18. Councillors' Reports and Items for Future Agendas

Neil Gulliver
Clerk to Hartlebury Parish Council

Parish Council Membership

Councillors Sheridan Tranter (Chairman), Sandra Hickman (Vice Chairman), Wendy Abercrombie, Caroline Boughton-Thomas, Steve Brown, Lesley Cleaver, Neil Davis, Jan Hipkins, Doug Ingram, Eve Jones, Tanya Kirk, Laura Meredith and David Simons.

**FOR ANY ENQUIRIES REGARDING THIS MEETING PLEASE CONTACT NEIL GULLIVER,
PARISH CLERK ON 07927 311041.**

Dates for your Diary

Tuesday 7th March 2017 – 6.30pm – Finance Cttee – New Elizabethan School

Tuesday 7th March 2017 - 7.00pm – Parish Council - New Elizabethan School.

Tuesday 21st March 2017 – 6.30pm – Playing Fields Cttee – On-site

Thursday 16th March 2017 – 5.30pm – Hartlebury & Waresley Community Liaison Committee (BIFFA)
- Waresley

Tuesday 4th April 2017 – 6.30pm – Finance Cttee – New Elizabethan School

Tuesday 4th April 2017 – 7.00pm – Annual Parish Meeting & Parish Council – New Elizabethan School