

HARTLEBURY PARISH COUNCIL

Clerk to the Council - Neil Gulliver
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You are hereby summoned to attend the next meeting of **Hartlebury Parish Council** to be held on **Tuesday 1st August 2017 commencing at 7.00pm at the New Elizabethan School, Quarry Bank, Hartlebury.**

AGENDA

Please note that this meeting may be recorded by members of the public.

- 1. Welcome to Ray Kirby, New Parish Councillor**
- 2. Election of Chairman**
- 3. Election of Vice Chairman (if required)**
- 4. Apologies**

To receive apologies and to approve reasons for absence.

5. Declarations of Interest

Councillors are reminded:-

- a) of the need to update their Register of Interests form.
- b) to declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature.
- c) to declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.

Councillors who have declared a DPI or an ODI which falls within the terms of paragraphs 9 and 11 of the Code of Conduct, must leave the room for the relevant items unless granted a dispensation.

6. Dispensations

To consider any written requests from Parish Councillors.

7. Public Question Time:

The meeting will be adjourned for a maximum of 30 minutes and Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman.

8. Minutes of the Meeting held on the 4th July 2017

9. Membership of Committees and Other Bodies (list attached)

10. Planning Issues

1) New Applications for Comment

- i) 17/01304/FUL Waresley Grange, Worcester Road, Kidderminster.
Refurbishment/alterations to an existing metal profiled sheet clad shed and additional

garaging at the rear.

ii) 17/01307/HP Melbury House, Charlton Lane, Torton, Hartlebury
Two storey side extension and single storey rear with replacement detached garage.

iii) 17/01364/CU Hartlebury Castle, Stourport Road, Charlton, Hartlebury
Additional use of Hartlebury Castle as a venue for weddings, civil ceremonies and other events not in accordance with conditions 2, 3 & 4 of permission ref W/15/02870/CU with regards to the times for ceremonies and amplified music.

iv) 17/01420/HP Church House, Rectory Lane, Hartlebury
Single storey rear extensions.

2) New Applications Already Commented On Due to Planning Deadlines

i) 17/00877/FUL Land Adjacent Moorlands Farm Fishery, Manor Lane, Waresley, Hartlebury - New access track to serve paddocks and stables (retrospective).
The Council submitted strong objections to this application.

ii) 17/01205/FUL Roxel (UK Rocket Motors Ltd), Summerfield Lane, Summerfield, Hartlebury - Construction of 2 storage buildings.
The Council had no objections to this application.

3) Update on Previous Planning Applications

i) 17/00857/FUL Pleck House, Quarry Bank, Hartlebury.
Demolition of workshop, store and garage for construction of 3 new dwellings not in accordance with condition 8 of permission Ref W/13/02503/PN with regards to the amended design of the units. **Approval granted.**

11. Progress Reports

- 1) County Councillor's Report. (PT)
- 2) Police Report.
- 3) District Councillor's Verbal Report. (NDo)
- 4) Hartlebury Community Project Steering Group (SH)

12. Hartlebury Community Project

- 1) Progress Report July 2017
- 2) Ecology Survey Additional Expenditure

13. Finance

- 1) To note the current financial position
- 2) To approve the payments for July 2017
(Clerk to circulate details at the meeting)

14. Envicover Community Liaison Group (CLG): Terms of Reference for Community Representatives

15. Parish Council Website

16. Correspondence

17. Action Summary

18. Councillors' Reports and Items for Future Agendas

19. Exclusion of the Press and Public

The Parish Council is asked to move a motion excluding members of the press and public from the meeting to allow Councillors to discuss the following item in closed session.

20. Confidential Minutes of the Meetings held on the 6th June and the 4th July 2017

Neil Gulliver
Clerk to Hartlebury Parish Council

Parish Council Membership

Councillors Sandra Hickman (Vice Chairman), Caroline Boughton-Thomas, Neil Davis, Jan Hipkins, Cath Holden, Ray Kirby, Tanya Kirk and David Simons + 5 vacancies.

**FOR ANY ENQUIRIES REGARDING THIS MEETING PLEASE CONTACT NEIL GULLIVER,
PARISH CLERK ON 07927 311041.**

Dates for your Diary

Tuesday 5th September 2017 – 6.30pm – Finance Cttee – New Elizabethan School
Tuesday 5th September 2017 – 7.00pm – Parish Council – New Elizabethan School