

# **HARTLEBURY PARISH COUNCIL**

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You are hereby summoned to attend the next meeting of **Hartlebury Parish Council** to be held on **Tuesday 4<sup>th</sup> April 2017** immediately following the **Annual Parish Meeting** at the **New Elizabethan School, Quarry Bank, Hartlebury.**

## **AGENDA**

**Please note that this meeting may be recorded by members of the public.**

### **1. Apologies**

To receive apologies and to approve reasons for absence.

### **2. Declarations of Interest**

Councillors are reminded:-

- a) of the need to update their Register of Interests form.
- b) to declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature.
- c) to declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.

*Councillors who have declared a DPI or an ODI which falls within the terms of paragraphs 9 and 11 of the Code of Conduct, must leave the room for the relevant items unless granted a dispensation.*

### **3. Dispensations**

To consider any written requests from Parish Councillors.

### **4. Public Question Time:**

The meeting will be adjourned for a maximum of 30 minutes and Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman.

### **5. Minutes of the Meeting held on the 7<sup>th</sup> March 2017**

### **6. Planning Issues**

#### **1) New Applications for Comment**

- i) W/17/00223/CU The Cider House Annexe, Yew Tree House, Norchard Lane, Crossway Green, Stourport-on-Severn DY13 9SN.  
Change of use of annexe to independent dwelling.

## **2) Update on Previous Planning Applications**

i) W/17/00144/LB Shenley, Stoney Lane, Crossway Green, Stourport-on-Severn  
Replacement windows and doors. – **Approved by WDC.**

ii) W/16/02999/PN Plantation House, Worcester Road, Shenstone.  
Construction of vehicle storage building to serve live work accommodation approved by  
W/16/00367/CU (Conversion of existing water tank) - **Withdrawn.**

ii) W/17/00221/CLE Hilditch House, Hilditch Lane, Hartlebury.  
Use of First Floor of Garage as an Independent Unit of Residential Accommodation -  
**Approved by WDC.**

## **7. Progress Reports**

- 1) County Councillor's Report. (PT)
- 2) Police Report.
- 3) District Councillor's Report. (NDo)
- 4) Business Liaison Group
- 5) Hartlebury Community Project Steering Group 28<sup>th</sup> March (SH)
- 6) Finance Committee 7<sup>th</sup> March (LC)

## **8. Risk Assessment Schedule**

The Parish Council are asked to endorse the schedule which has been reviewed by the Finance Committee.

## **9. Finance**

**1) To note the current financial position**

**2) To approve the payments for March 2017**

**(Clerk to circulate details at the meeting)**

## **10. EfW Incinerator**

To receive any further updates.

## **11 Old Worcester Road Development**

To receive any further updates.

## **12. Traffic Issues/Speeding**

To receive any further updates.

## **13 Correspondence**

To note correspondence as circulated. Full details are available from the Clerk.

## **14 Action Summary**

To review actions from previous meetings.

## **15 Councillors' Reports and Items for Future Agendas**

## **16 Exclusion of the Press and Public**

The Parish Council is asked to move a motion excluding members of the press and public from the meeting to allow Councillors to discuss the following item in closed session.

## **17 Confidential Minutes of the Meeting held on the 7<sup>th</sup> March 2017**

**Neil Gulliver**  
**Clerk to Hartlebury Parish Council**

### **Parish Council Membership**

**Councillors Sheridan Tranter (Chairman), Sandra Hickman (Vice Chairman), Wendy Abercrombie, Caroline Boughton-Thomas, Steve Brown, Lesley Cleaver, Neil Davis, Jan Hipkins, Doug Ingram, Eve Jones, Tanya Kirk, Laura Meredith and David Simons.**

**FOR ANY ENQUIRIES REGARDING THIS MEETING PLEASE CONTACT NEIL GULLIVER,  
PARISH CLERK ON 07927 311041.**

### **Dates for your Diary**

Tuesday 2<sup>nd</sup> May 2017 – 6.30pm – Finance Cttee – New Elizabethan School  
Tuesday 2<sup>nd</sup> May 2017 – 7.00pm – Parish Council Annual General Meeting – New Elizabethan School  
Tuesday 16<sup>th</sup> May 2017 – 6.00pm - Allotments Cttee – On site  
Thursday 1<sup>st</sup> June 2017 – 7.00pm – Playing Fields Cttee – Parish Hall  
Tuesday 6<sup>th</sup> June 2017 – 6.30pm – Finance Cttee – New Elizabethan School  
Tuesday 6<sup>th</sup> June 2017 – 7.00pm – Parish Council Meeting – New Elizabethan School