

# Actions Summary – From August 2016

COMPLETE	ON-GOING
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Item/Month	Who	Action	Status
12b/Jan	Clerk	To progress NES lights.	.....
19/Apr	Clerk	To liaise with Highways over speed/weight restrictions on Whitelenge Lane.	
17/May	Clerk	To get quotes for bus shelter base.	.....
17/May	DI	To check bus shelter suppliers for Ombersley.	
15/July	SH	To draft FofI section for Standing Orders.	
5&6/Aug	Clerk	To advise WDC of Planning decisions.	.....
11b/Aug	Clerk	To liaise with Chaddesley clerk over signs.	.....
11c/Aug	NDo	To monitor developments over Black Bridge snack bar and report its sign.	
11c/Aug	NDo	To further report on WDC boundary change issues.	
11c/Aug	NDo	To progress Crown Lane sand clearance with WCC & WDC.	
11c/Aug	Clerk	To raise BT cabinet issue with Highways.	.....
12b/Aug	Clerk	To make payments.	.....
12c/Aug	ST	To schedule meeting with NES head.	.....
12c/Aug	CB-T	To liaise with QE Trust over sensory room funding.	
13/Aug	Clerk	To finalize revised Standing Orders, promulgate and put on web-site.	.....
14/Aug	Clerk	To finalize revised Meeting Schedule, promulgate, put on notice boards and put on web-site.	.....
15/Aug	Clerk	To work with planning committee name change.	.....
16/Aug	Clerk	To put draft Parish Plan on web-site.	.....
16/Aug	Clerk	To send draft Parish Plan to WDC.	.....
16/Aug	Clerk	To put Parish Plan consultation notices up and in the Parish Magazine.	.....
16/Aug	Councillors/Clerk	To distribute draft Parish Plans to agreed locations.	
16/Aug	NDA	To advise Parish Plan meeting attendees of consultation period.	
17/Aug	Clerk	To finalize revised PHESG Terms of Reference, promulgate and put on web-site.	.....
18/Aug	EJ	To draft a AQM press release and promulgate to Councillors for comment.	.....
18/AUG	EJ	To send clerk contact details of Plume Plotter.	.....
18/AUG	NDo	To liaise with Mercia Waste over leaflet distribution.	.....
21/Aug	NDA	To prepare proposal to progress SmartWater deployment.	
23/Aug	NDo	To progress development of the old British Legion site.	.....
23/Aug	Clerk	To report advertising car to Highways.	.....
23/Aug	NDo	To report trimming debris for clearance.	
23/Aug	Clerk	To propose improved road markings at Crown Lane island to Highways.	.....
23/Aug	Clerk	To report “pallet” sign to Highways.	.....
23/Aug	NDo	To report signs and cars at Shorthill site to Planning Enforcement.	.....