

# HARTLEBURY PARISH COUNCIL

Date	October 2016
Agenda Item No	14
Title	Adoption of the Parish Plan
Background	<ul style="list-style-type: none"> <li>• Work began on the Parish Plan in June 2015.</li> <li>• The aim was to complete it by June 2016. This was achieved.</li> <li>• A Steering Group was set up oversee and drive the completion.</li> <li>• Extensive consultation was carried out throughout the period, culminating in a public consultation on the Draft Plan.</li> <li>• The Parish Council were advised throughout the process and approved all decisions made.</li> <li>• All Parish Councillors were sent a copy of the Draft Plan on 25 June 2016. Their feedback was taken into account before the Draft was put out to public consultation.</li> <li>• The Draft was put into venues around the parish for the period 15 August 2016 – 25 August 2016.</li> </ul>
Considerations	<p>The outcome of the public consultation on the Draft Plan should be considered.</p> <p>There have been five responses – see attached paper Please:</p> <ol style="list-style-type: none"> <li>1. Check the summary of the response to Cllr Abercrombie (which was discussed at the August Parish Council meeting) for accuracy</li> <li>2. Check the suggested response to other feedback (in blue font) for agreement/amendment</li> <li>3. Consider the amendments to the Plan (suggested in the feedback response) for agreement i.e. omission of date and suggestion for annual review; change of wording in intro; change of objective to be more specific</li> <li>4. Consider the inclusion of a chart prepared by ST outlining hamlets and number of electorate per hamlet</li> <li>5. Consider whether the Plan needs any further amendment.</li> </ol> <p>If the Council adopt the Plan then consideration needs to be given to the format and distribution of the Plan in relation to the cost. Consider who should have/needs a hard copy? The costs as per quote are as follows: 100 = £459.00 (£4.59p each) 250 = £572.00 (£2.29p each) 500 = £787.00 (£1.52p each) 1,500 = £1,145.00 (76p each) ZERO VAT on fully printed booklets.</p> <p>How do we publicise that it is available to view?</p>
Proposals	<ol style="list-style-type: none"> <li>1. To publish the Parish Council responses to the consultation on the Parish website</li> <li>2. To adopt the Parish Plan for Hartlebury and agree for it to be reviewed annually.</li> <li>3. To publish the Parish Plan on the Parish Council website and have 100 copies printed at a cost of £459</li> </ol>
Risk	Low
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Date	26 Sept 2016