

HARTLEBURY PARISH COUNCIL

PROPOSAL

Meeting date	7 th June 2016
Item No	12h
Title	Formation of a Steering Group to plan the development of the environs of the Parish Hall
Background	<p>Over the past few years, it has been the Council's intention to upgrade the environs of the Parish Hall and further develop the adjacent play and sports facilities. At a meeting of the Playing Fields Committee on 2nd June 2016, with the help of Mr Jem Teal of WDC, positive ideas were evolved to take the matter forward.</p> <p>The issues for consideration were sources of funding, how to arrive at an optimal design taking into account the real wishes of residents and how to release funding from WDC.</p>
Considerations	<p>Mr Teal advised:-</p> <ul style="list-style-type: none">• The decision on releasing the money is taken by the Localism Panel at WDC, following consultation with their official advisors on sports and play facilities.• The project has to be in-line with the objective for the sec 106 monies – it is but should be checked, just in case....• It is expected by the Localism Panel that other additional sources of money would be sought.• Sport England has recently been granted money which will be filtered down through individual sport authorities who will probably be making money available from September onwards.• There are already many excellent tennis clubs in Wychavon so incorporating a MUGA would probably mean the application would be viewed more favourably.• The application to the Localism Panel should be complete including all aspects (details of local consultations, detailed design and costings); costings will be reviewed by WDC officials to ensure best value has been achieved. Mr Teal is happy to review it first.• It would be desirable to employ a designer (which could cost some thousands of pounds) to prepare, in conjunction with the Council, a detailed scheme which can be put out to tender. Such a designer may be identified via the Sports

	<p style="text-align: center;">and Play Contractors Association.</p> <p>It was suggested that the matter may be most expeditiously progressed via Steering Group (similar to that formed to prepare the Parish Plan) which could include councillors, residents, the Parish Hall, schools etc. The anticipated steps would be:-</p> <ol style="list-style-type: none"> 1. Form a Steering Group. 2. Generate a design, consulting at stages. 3. Go to tender to get costs. 4. Collate a complete scheme. 5. Ask Mr Teal to review the scheme. 6. Apply to the Localism Panel.
Proposal	The proposal is for the Council to form a Steering Group, to be regulated by the accompanying Terms of Reference, in anticipation of progressing matters as outlined above, recognizing that a sum of several thousands of pounds will be needed to fund the initial design work.
Author	BG
Risk Level	Low