

16/6/2016

Mr B Gale

## Communities Against Litter – Parish Litter Pick Scheme

Wychavon District Council intends to continue the Parish Litter Pick Scheme, it has been decided that due to the current economic climate this service will be offered without the Bursary.

The intention is that the Parish Council will recruit a team of volunteers in its area, and carry out a systematic 'litter pick' of the Parish. Particular emphasis should be placed on hot spots where people congregate and on the peripheral areas that are not included within Wychavon's regular street cleaning programme. Parish Councils may recruit other organisations to carry out this work for them, however, the responsibility to administer the scheme lies with the Parish Council not the organiser of the litter pick. All communications will be addressed to the Parish Council.

Wychavon will provide clean up kits which can be borrowed from the Council during the period that the clean-up is taking place. A large set of adult kits suitable for 20 people or a smaller set suitable for 10 people can be booked. Each kit will consist of: 1 x litter picker, 1 x Hi-vis vest and 1 x pair of gloves. We will also provide a roll of sacks.

**\*\*PLEASE NOTE – The sleeveless hi-vis vests are only suitable for working within a 30mph zone.**

All items should be clean, dry and returned to the Civic Centre Pershore along with any unused bags within 48 hours of the clean-up being completed. **\*\*Please return each complete set in the kit bag provided.**

We have twenty 'Kids Kits' which consist of a pair of Rigger leather palmed gloves (8-12 years), a Child's Medium Hi-vis vest, a 24" litter pick which are contained in a red nylon bag. As only twenty are available it will mean that they will be issued on a first come first serve basis. Please indicate clearly on the Agreement Form whether you require any of these kits (which will be issued as a full kit and not separated) and change the number of small and large kits required as appropriate.

The Parish Council is responsible for returning the kits complete and in good order. Parish Councils will be charged for the cost of damaged or missing equipment plus **an administration fee**. The cost of the various items of equipment is shown overleaf.

32" Litter Picks - £14.99 + VAT  
Gloves - £3.95 pair + VAT  
High Visibility Vests - £4.63 + VAT  
Kit Bag - £7.75 + VAT

'Kids Kit' – Complete set (Bag, litter pick, pr. Gloves, high visibility vest) - £28.44 + VAT

Individual items:

Kids 27" Graptor Litterpick	£12.00 + Vat
Kids Hi Vis Vests	£7.43 + Vat
Kids Rigger Gloves	£2.51 + Vat
Red Draw string bags	£6.50 + Vat

In carrying out the litter-pick, the Parish Council should consult the Health and Safety advice and the do's and don'ts advice which are enclosed with this letter and will be responsible for carrying out their own risk assessment.

**IMPORTANT INFORMATION** - It has been drawn to our attention that some Parish public liability insurance only covered events on Parish property or Parish land. As the litter picks will take volunteers outside this remit you will need to ask ALL those participating in the Village Clean-up Scheme to sign the disclaimer form enclosed.

**Anyone taking part in the village clean-up scheme must be made aware that they do so entirely at their own risk. It is the Parish Council's responsibility to express to the individuals that they do not act in any way for or on behalf of Wychavon District Council and Wychavon District Council cannot in any way be held responsible should anyone injure themselves whilst carrying out any work. It is the Parish Council's duty to ensure the attached disclaimer is completed by all participants and duly returned to Wychavon District Council. Failure to do so may result in the Parish Council being held liable for any loss, default or injury caused to any participant, third party and / or Wychavon District Council.**

To register for the Litter Pick please complete the attached agreement form and disclaimer and provide a copy of your Public Liability Insurance at least a week before your intended litter pick to ensure the equipment is available. The disclaimer can be returned after the litter pick with the equipment, however it must be signed by the volunteer/s before they start the litter pick.

At the completion of the clean-up, Wychavon will arrange to collect the full bags from an agreed central point.

I hope that your Parish is able to take up this offer. If you have any queries regarding this matter, please don't hesitate to contact me.

Yours sincerely  
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